Machine Guarding Hazard Checklist

	Hazard Mitigation	Satisfactory	Needs Attention	Not Applicable	Target Date for Completion	Date Completed
1.	Operators, maintenance workers, and subcontractors have been trained on how to use the safeguards and why.	☐	☐	☐		
2.	There is a training program to instruct employees.	☐	☐	☐		
3.	There is proper supervision to ensure that affected employees are following safe machine operating procedures.	☐	☐	☐		
4.	Guards are in place to prevent workers hands, arms, and other body parts from making contact with moving parts including the point of operation.	☐	☐	☐		
5.	Machine guards are firmly secured and require special tooling to remove.	☐	☐	☐		
6.	The guards do not obstruct or prevent work from being completed timely.	☐	☐	☐		
7.	The machine can be adjusted, oiled, or cleaned without removing the guards.	☐	☐	☐		
8.	There is a written lockout/tagout program with procedural shutdown steps before guards are removed specific to the machine.	☐	☐	☐		
9.	Operators and maintenance workers have been trained on the procedural steps of lockout/tagout before removing guards specific to the machinery.	☐	☐	☐		
10.	The point of operation guard meets the minimum Cal/OSHA requirements.	☐	☐	☐		
11.	There are no unguarded gears, sprockets, pulleys, or flywheels on the machinery.	☐	☐	☐		
12.	Belts and pulleys are guarded from accidental contact.	☐	☐	☐		
13.	The machine does not have exposed set screws, keyways, collars, or shaft ends.	☐	☐	☐		
14.	The starting and stopping controls are within reach of the operator, multiple operators, and exposed employees.	☐	☐	☐		
15.	Guards are in place for machinery parts that are revolving, shearing, punching, squeezing, drawing, cutting, rolling or similar operations.	☐	☐	☐		
16.	The machine or electrical panel does not have loose conduit fittings.	☐	☐	☐		
17.	Machine controls, including emergency stops, are labeled.	☐	☐	☐		
18.	Foot pedals are guarded.	☐	☐	☐		
19.	A personal protective equipment (PPE) hazard evaluation has been conducted prior to employees operating equipment.	☐	☐	☐		
20.	Splash guards are mounted on machines that use coolant to prevent the coolant from reaching employees.	☐	☐	☐		
21.	Methods are provided to protect the operator and other employees in the machine area from hazards created at the point of operation, in-running nip points, rotating parts, flying chips, and sparks.	☐	☐	☐		

Hazard Mitigation		Satisfactory	Needs Attention	Not Applicable	Target Date for Completion	Date Completed
22.	Machinery guards are secured to prevent creating a hazard when machinery is in use.	☐	☐	☐		
23.	**Special hand tools** are available for placing and removing material to protect the operator's hands.	☐	☐	☐		
24.	Revolving drums, barrels, and containers **are guarded** by an enclosure that is interlocked with the drive mechanism that prevents revolving unless the guard is in place.	☐	☐	☐		
25.	**Light curtains** are calibrated to prevent hands from entering the point of operation.	☐	☐	☐		
26.	Hand controls are away from the machine to prevent an employee's hands or other body parts from being affected.	☐	☐	☐		
27.	Fan blades **are protected with a guard** having openings no larger than ½ inch, when operating within 7 feet of the floor.	☐	☐	☐		

Actions Taken to Correct Items Checked as "Needs Attention"	
Hazard #	
Hazard #	
Hazard #	
Hazard #	
Hazard #	

Name _____ Date _____

The above evaluations and/or recommendations are for general guidance only and should not be relied upon for medical advice or legal compliance purposes. They are based solely on the information provided to us and relate only to those conditions specifically discussed. We do not make any warranty, expressed or implied, that your workplace is safe or healthful or that it complies with all laws, regulations or standards.

*For more information, visit: **www.SafeAtWorkCA.com***