



# Workplace Hazard Checklist

<b>Hazard Mitigation</b>		Satisfactory	Needs Attention	Not Applicable	Target Date for Completion	Date Completed
1.	Floors are in good condition, leveled evenly, and clean.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
2.	All aisles and walkways are clear and have a 24 inch width of clearance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
3.	Emergency exits are clear (or unobstructed), unlocked, marked with a visible sign.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
4.	Stairs and landings are equipped with handrails, are clear, and in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
5.	The front of the electrical panel is covered and unobstructed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
6.	Electrical cords and cables are secured, clear from walkways, and not frayed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7.	All overhead storage and equipment are secured.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8.	Storage racks, shelves, and filing cabinets are secured to the walls or floor.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
9.	Sharp edges or rips on furniture have been repaired.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
10.	There is ventilation in all areas.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
11.	There is illumination in all areas (lighting).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
12.	Drinking water is clean and sanitary.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
13.	Restroom are readily accessible, equipped with a hand washing facility, running water, soap, paper towels, and are clean and sanitary.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
14.	There is an <a href="#">Emergency Action Plan</a> in place.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
15.	All <a href="#">fire extinguishers</a> are mounted, labeled, and fully charged.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
16.	<a href="#">First aid</a> materials are adequately stocked with unexpired contents and if an <a href="#">AED machine</a> is present, it's in working order.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
17.	There a <a href="#">trained first aid/CPR person</a> onsite.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
18.	All chemicals are labeled, in containers, and <a href="#">safety data sheets</a> (SDS) are available.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
19.	The designated smoking area is 20 feet from the buildings.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

## Actions Taken to Correct Items Checked as "Needs Attention"

Hazard #	
Hazard #	
Hazard #	
Hazard #	
Hazard #	

*The above evaluations and/or recommendations are for general guidance only and should not be relied upon for medical advice or legal compliance purposes. They are based solely on the information provided to us and relate only to those conditions specifically discussed. We do not make any warranty, expressed or implied, that your workplace is safe or healthful or that it complies with all laws, regulations or standards.*

For more information, visit: [www.SafeAtWorkCA.com](http://www.SafeAtWorkCA.com)

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Name

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Date