

# Loading Your Van

## Keep It Close

Bring your first tote cart close to the van so you can load while standing in the back.



## Follow the Numbers

Load your totes in the order set by your provider.



## Load Wisely

Be cautious when you're loading. Always use two hands for packages and totes and avoid twisting.



## Touch Once

For oversized packages, scan the item, then load in the appropriate area of the van.

Try to only touch each package one time.



## Scan As You Go

Make sure each package is scanned before it goes on the van. This will save you time and keep you from missing packages, which can slow you down.



## Drive Safely

Safe driving starts with you. Sharp turns and quick stops/starts can shift packages. Don't ruin your hard work!

